

# prs for sage 200

## Purchase Requisition System

### Product Overview

prs is a web based application designed specifically for Sage 200, working in real-time to provide a purchase requisition and approval platform that integrates with nominal and purchase orders processing.

- Web based application
  - for easy installation and deployment to both internal and external users
  - ideal for multi-site organisations
- Locally installed
  - runs on IIS & MS SQL server at your site not a remote web site
- Secure user login
  - User group login security restricts access to system functions
- Links directly to Sage 200
  - real time nominal budget & purchase order commitments analysed
- Runs with Multiple Sage Companies
  - all authorisations are carried out in one system for multiple companies
- Easy to learn
  - screens designed for non-IT users
- User defined groups
  - for restricted access to system options and functions
- Purchase Order and Approval limits per user
  - allowing users to request orders and authorise requests to set value
- Automatically create purchase orders in Sage
  - either at initial requisition stage or after approval of the request
  - order can be raised for free text or stock items
- Integrated e-mail notifications
  - real time to daily notifications helps manage potential e-mail traffic volume
- Full approval audit trail
  - available to view on every request raised
- Links to Sage Project Accounting
  - for each line of a requisition the user can select a project and cost heading
- Print the order and 'Confirm Goods Received' via prs
  - once approved an order can be printed via the web application
  - goods received via prs update the Sage purchase order receipts information
- Unique approval routes per nominal, cost centre and department
  - combinations from no authorisers to unlimited authorisers in each route
  - requisitions approved when a user with sufficient authorisation is reached
- User configurable nominal code descriptions
  - making it easier for non-sage user to correctly identify the correct codes
- Restricted nominal codes by user
  - creating restricted nominal ledger list makes it easier for users to select
- Invoice matching carried out as normal in Sage 200
  - using purchase order and goods received information from the prs users
- Scalable solution
  - Implemented on sites with 10 to several hundred users
  - making use of Microsoft IIS and Microsoft SQL Server technology
- One application to install and upgrade
  - operation & maintenance of the entire system is carried out in the site
  - supplier delivery addresses maintained in the web based prs application
- System Requirements
  - links to Sage 200; requires one extra Sage 200 user licence
  - ms sql server 2000 or above
  - ms iis server
  - internet explorer 7 preferred

prs  
purchase requisition system

corporate logo here

Please Log In

Username

Password

Change Password

[Click here for help](#)  
Registered by: Sicon Limited  
Version 2.0  
[www.sicon.co.uk](http://www.sicon.co.uk)

prs purchase requisition system

Welcome richard

Current users

User Name	Title	Forename	Surname	Email	Job Title
Admin	Mr	Administrator	Account	Admin@admin.com	System Administrator
dave	Mr	Dave	Carr	dave.carr@sicon.co.uk	Director
Greg	Mr	Greg	Knowler	greg.knowler@sicon.co.uk	Software Team Manager
Iain	Mr	Iain	Withers	iain.withers@sicon.co.uk	Technical Manager
Jane	Mrs	Jane	Youngman	jane.youngman@sicon.co.uk	Director
Jim	Mr	Jim	Utting	jim.utting@sicon.co.uk	Development Manager
Nathan	Mr	Nathan	Freeman-Smith	nathanf@sicon.co.uk	Developer
richard	Mr	Richard	Youngman	richard.youngman@sicon.co.uk	Director
vicky	Ms	Vicky	Stonell	vicky.stonell@sicon.co.uk	Finance Manager

Key: New User, Delete User

Information: Note: The current user will not be shown in the list of active users. To change the active user details please login to an inactive account.

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Welcome richard

Existing orders

Order ID	Supplier	Requested by	Delivery Address	Total Value	Status	Order Date
4	Drayco	Greg	Default Delivery Address	245.00	Not Approved	09/06/2008
3	Sage UK	Jim	Default Delivery Address	0	Approved	05/06/2008

Filter options: Supplier [24 Tech Ltd (24101)], Delivery address [Default Delivery Address], Requested by [Admin], Status [All], Deleted requests [All], Date [14/06/2008]

Key: Edit, Delete, Print, View History, Clear Filter, Filter Requests

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Supplier: Drayco (26001)

Requisition Number: 4

Sage purchase order number / Status: /

Address: Drayco Ltd, 3 de Montfort Mews, Leicester, LE1 7FW

Telephone number: 0845 123 2941

Fax number: 0870 011 890

Special Instructions: Spindle 2008 Webinar for Lisa (June 20th) and Spindle 2008 Workshop for Wayne (June 23rd) - NOT BOOKED WITH DRAYCO YET AS SEEKING APPROVAL FIRST

Requested by: Greg (Greg Knowler)

Order date: 09/06/2008

Qty	Description	Unit Price	Total Price	Nominal Account	Waiting For
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Currently being used daily by more than 500 users in the UK

To find out more about this product contact your Sage Business Partner